ERASMUS MUNDUS JOINT MASTER DEGREE
“Crossing the Mediterranean: towards Investment and Integration (MIM)”

Call for Applications – First Intake (two-year class course)
Academic Year 2015-16 and 2016-17

Art. 1 Purpose of the call and general regulations

1. This call regulates the procedure for enrolment in the first intake (two-year class course, i.e. 2015-16 and 2016-17 academic years) of the ERASMUS MUNDUS JOINT MASTER DEGREE “Crossing the Mediterranean: towards Investment and Integration (MIM)” offered by Ca’ Foscari University of Venice (lead partner), Universitat Autònoma de Barcelona (partner), Université Paul-Valéry Montpellier (partner), Université Moulay Ismaïl di Meknès (associate partner), Université de Sousse (associate partner) and Université de Strasbourg (associate partner).

MIM project is founded by the European Commission in the framework of Erasmus + Programme, Key action 1 – Erasmus Mundus Joint Master Degrees, and managed by the Education, Audiovisual and Culture Executive Agency (EACEA).

MIM project lasts for 5 years, from October 15, 2014 to October 14, 2019.

Art. 2 MIM Course Programme

1. The MIM programme is divided in six terms: three taught modules (one at each full partner university), a complementary training period, an internship period and a thesis preparation period.

2. The mobility pattern is basically closed: all students must attend the same modules, but there is a degree of flexibility for complementary training and internship destinations.

3. The first term (Module 1, September-December 2015) takes place in Barcelona, the second term (Module 2, January-March 2016) in Venice, the third term (Complementary training, April-June 2016) either in Meknès, Sousse or Strasbourg, and the fourth term (Module 3, September 2016-January 2017) in Montpellier. The fifth term (February-April/May 2017) is the training/internship period, taking place at the non-academic associated partners’ institutions. The last term is devoted to the preparation of the final dissertation (April/ May-August 2017).

Art. 3 Degree and Professional Profile

1. The multiple degree released by each of the partner institutions is “Crossing the Mediterranean: towards Investment and Integration (MIM)” and it corresponds to a MA degree (120 ECTS).

2. The professional profile of the MIM graduates is innovative: they have general expertise on Euro-Mediterranean and international relations, in societies and cultures, but also in pioneering fields as Diaspora relations, trans-Mediterranean civil societies and new social movements. At the end of the programme, students have an excellent knowledge of Euro-Mediterranean affairs with a focus on issues of migration, integration processes, media communication and intercultural relations precisely because they have spent both academic- and professional-driven periods in different European and extra-European locations with international teachers.

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1 Grant agreement n° 2014-3353/001-001; project n° 553641-EEP-1-2014-1-IT-EPPKA1-JMD-MOB; CUP H79G14000310002
Art. 4 Available places

1. 30 places are available in the selection for Programme countries students and Partner countries students.

2. 13 of these places are reserved for Erasmus Mundus Joint Master Degree (EMJMD) scholarship holders: 10 from Partner countries students and 3 from Programme countries students.

3. 17 of these places are reserved for self-paying students, who can benefit from other scholarship opportunities or fee waivers as provided by the Consortium on the basis of merit.

Art. 5 Admission requirements

5.1 Joint master degree admission requirement

1. In order to enrol, students are required to have successfully completed a University academic qualification (of at least three years), or a post-secondary school qualification (of at least three years) awarded by a non-university higher education institution which, in the country of issue, is considered sufficient to allow entry to higher level university studies. For European students the degree should be a minimum of three years and correspond to 180 ECTS.

2. The Bachelor’s degree should be in the fields of Sociology, Political Sciences, Social Geography, Communication Sciences, Anthropology, Economics, Languages, Intercultural studies, Humanities, History, Law, International relations, Development studies, Mediterranean studies. Bachelor’s degree in different fields will be assessed case-by-case by the Scientific Committee.

3. Applicants in the last year of their bachelor’s degree may apply only if they expect to graduate not later than June 15, 2015 if they are Partner countries students, and not later than July 31, 2015 if they Programme countries students (excepted for the students that intend to apply for an EMJMD scholarship, Art. 5.2.2).

4. Applicants are required to be proficient in English at level B2 and French at level B1 of the CEFR respectively, and to produce a recognised certification of the required level. Students with a different language qualification are accepted, but the submission of a recognised certification, both for English and French (e.g. English level: www.unive.it/media/allegato/reliint/Certifications.pdf), is compulsory by the first year. English and French skills will be also tested during the interview.

5.2 Specific requirement for EMJMD scholarship application

1. Students who have already obtained an EMJMD scholarship or are former Erasmus Mundus Master/Doctoral Course scholarship holders are not eligible for an additional scholarship under the EMJMD action, and cannot benefit from another EU grant while pursuing their EMJMD studies (a sworn declaration will be required during the application procedure).

2. Programme countries students that intend to apply for an EMJMD scholarship are expected to graduate not later than June 15, 2015.

5.3 Ineligibility

1. Candidates who fail to meet the criteria above may be declared ineligible, and not further considered.

2. If, at any stage in the application procedure, it is established that the information provided by the applicant has been knowingly falsified, the candidate will be disqualified from the selection process.

Art. 6 Admission procedure

6.1 Online application

1. All applications must be done online (www.mastermimplus.org), from March 3 to April 15, 2015, with the application form available. Any other form of application will not be accepted.

2. Please make sure you have all the information and the required documents at hand before starting the application process, because you will have to complete the application in one single session.

3. Please note that the system will not allow you to send your application if you have not provided all the required information, and/or you have not uploaded all the required documents.

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4. All documents must be uploaded in PDF format. Each of them should not exceed the size of 1 MB.

5. At the end of the application process, you will receive a confirmation email that your application has successfully been submitted.

6. If at any point of the application process you have any difficulties with uploading documents, please try from another browser or to improve your network connection. In case of further problems with the application procedure, please write an email to mim-master-plus@unive.it.

6.2 Required Documentation
1. Students must provide the following documents:
   - Copy of a valid passport, OR national ID card (for EU citizens ONLY);
   - A residence certificate or a certificate from the candidate’s place of work/study or training issued within 12 months before the submission deadline;
   - Certified copies of University diplomas;
   - Transcript of records (University grades/marks);
   - Copy of recognised language qualification;
   - A max. 2 (two) pages Curriculum Vitae in English including extracurricular activities (courses, seminars, conferences, published researches etc.) and professional experience related to the fields of knowledge of the course;
   - A max. 2 (two) pages motivation letter, explaining the background of the candidate and the reasons for applying to the programme;
   - A short essay (5,000 characters excluding spaces) on the concept of cultural mediation and its relevance in the MENA region, OR on the topic of Euro-Mediterranean relations;
   - At least one letter of recommendation (max. 1 page) written by academics, researchers and/or by professionals who have participated in the candidate’s academic or professional training, complete with their email and phone numbers, and the contact details (email/phone) of at least another referee.

Please note that these documents (*) may be produced in English, French, Italian or Spanish.

2. Candidates with a double nationality must specify the nationality under which they submit their scholarship application.

6.3 Selection Criteria
1. A strong motivation and concern for migration, cultural mediation and international development issues, as well as an interest to conduct research in collaboration with organizations in the fields of policy and practice, are essential.

2. Work experience in a relevant field (including volunteer work), such as in national or international organizations or non-governmental organizations in the North/South of the Mediterranean, as well as experience in conducting quantitative and/or qualitative research, will be an advantage.

3. Applications will be evaluated by a Selection Committee according to the scoring table below:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Max. points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Excellence</td>
<td>30</td>
</tr>
<tr>
<td>Essay</td>
<td>30</td>
</tr>
<tr>
<td>Motivation Letter</td>
<td>30</td>
</tr>
<tr>
<td>Recommendation Letters</td>
<td>10</td>
</tr>
</tbody>
</table>

4. Students with a minimum score of 80 points will be admitted to the interview, either face-to-face or via Skype.

5. The course is full time and students are not allowed to enrol in other study programmes.

6. In the selection process, the Selection Committee will pay particular attention to gender equality, integration of the disabled, enhancement of social and economic cohesion and the combat of xenophobia.

6.4 Interview venue and schedule
1. Interview will be held either face-to-face or via Skype. The Selection Committee will contact the candidates via email to book an appointment for the interview.

6.5 Interview documents
1. Candidates must present a photocopy of a valid identify document on the interview day.
Art.7 Shortlist

1. On the basis of the absolute ranking list of candidates, students will be shortlisted following the order of merits in two main lists (a Partner countries and a Programme countries students list) and a scholarship will be assigned to the first 10 Partner countries students and the first 3 Programme countries students. If the main list already includes three students with the same nationality, the following students with the same nationality will be placed on the reserve list.

2. A reserve lists for Partner countries and Programme countries students will be defined. Students on the reserve list fulfil the MIM course requirements and for the EMJMD scholarship eligibility criteria, and they could be awarded of the scholarship in case of scholarship withdrawals or drop-out of selected students.

3. Students shortlisted on a non-selected list are candidates who neither fulfil the MIM course requirements nor the EMJMD scholarship eligibility criteria.

4. To be considered as Partner countries students, candidates must not be residents nor have carried out their main activity (studies, training or work) for more than a total of 12 months over the last five years in any Programme country. If they have, they will be considered as Programme countries students. The five-year reference period for this 12-months rule is calculated backwards as from the submission deadline (defined by the consortia) of applying for an EMJMD student scholarship. The 12-months residency rule will not apply to the Partner countries candidates who for various reasons and under various circumstances have sought refuge and received a refugee status in a Programme country.

5. In case of candidates with the same scores, precedence will be given to the younger candidate.

6. The lists will be published by May 15, 2015 on the project website: www.mastermimplus.eu.

Art. 8 Enrolment of selected students

8.1 First step (all selected candidates): online registration

1. Students who have received an email from Ca’ Foscari University in which they are declared “selected” have to register to Ca’ Foscari University website (www.unive.it/registration) by entering personal data, residence, and, eventually, domicile. After completing the registration procedure, a user name and password will be given.

2. After you have completed the online registration, an email will be sent to the email address you entered during the registration stage to confirm that the procedure has been carried out properly.

3. If you encounter difficulties during the registration procedure, just send an email asking for help to mim-plus-master@unive.it.

8.2 Second step (only for self-paying student): payment of the first instalment

1. The first instalment of 1,750 euro will be paid by June 10, 2015 by bank transfer to the following bank account:
Banco Popolare
S. Croce - F.ta S. Chiara 515/A - P.le Roma, 30135 Venice, Italy
IBAN Code: IT16L0503402071000000780170
BIC/SWIFT Code: BAPPIT21710
Reason for payment: “Student Surname and Name/JMD MIM 2015-16”.

8.3 Third step (all selected candidates): confirmation email

1. Successful candidates must send a confirmation email to mim-plus-master@unive.it within 7 days from the publishing of the list on the website (students with scholarships) and by June 10, 2015 (self-paying students). Students have to enclose:
   • A jpeg extension picture;
   • Username given from the online registration in Ca’ Foscari University (refer to Art. 8.1);
   • (only self-paying student) A proof of the bank transfer of the first instalment;
   • (student from Partner countries) Confirmation that they have launched the necessary procedures for obtaining their VISA for their first mobility to a Programme country university;
   • (students with recognised certification) Recognised certifications of English at level B2 and French at level B1 (refer to Art. 5.1.4).
2. (only self-paying student) Confirmation email sent without the proof of payment will be rejected.

8.4 Finalisation of enrolment
1. An email will be sent to the email address you entered during the registration stage to confirm that the procedure has been successfully completed.

2. Enrolment will be finalised only after the awarding of the required degree (Art. 5.1).

3. **Partner countries students residing outside of Italy**, once in Venice, must produce the original documentation to the course secretariat after booking an appointment at mim-plus-master@unive.it.

   Documents to be provided for validation:
   - Certificate of Equivalence of Qualification (Dichiarazione di Valore) issued by the Italian Diplomatic Representative in the country whose regulations govern the institution that awarded the qualification;
   - Permit of stay;
   - Certified copies of University diplomas.

4. The documents listed above must be the original documents, and must be written in English or have been officially translated in Italian. The official translation can be issued in the country of origin or in Italy – either by a local court of law, by court interpreters or by official translators. It must be authenticated by the Italian Diplomatic Representative located in the country of the institution that awarded the certificates, unless specific exemptions are applicable.

8.5 Letter of acceptance for VISA procedures
1. The consortium will sent to the Partner countries students a **letter of acceptance for visa procedures** with the following information: course related information, starting date and duration of the mobility, grant amount and insurance coverage (for scholarship holders), logistical services, contact information, reference to Erasmus Mundus Association (EMA) etc.

2. The letter of acceptance certifies the award of Erasmus Mundus scholarships and it aims at facilitating the VISA application for all students.

Art.9 Withdrawal
1. Successful candidates who do not accept their place according to the above procedure will be considered as having withdrawn.

Art. 10 Appeal Procedure
1. If your application has been rejected and you consider that a mistake has been made in the process, or that your application has not been fairly evaluated, you can file a complaint to master-mim-plus@unive.it, explaining your reasons, not later than **June 30, 2015**.

2. Complaints from applicants who have failed to satisfy all of the eligibility criteria (e.g. who have not produced the required documentation, or have applied for an EMJMD scholarship but do not meet the EMJMD requirements, etc.), or have failed to satisfy them within the established timeframes, will not be taken into consideration.

3. The appeal procedure can only come into play if a candidate feels that the consortium/partnership has not handled his/her own application in line with the scholarship application and selection process as described on the MIM website. In other words, the appeal cannot concern the decision itself, but only an alleged error made in the process.

Art. 11 Participation costs
1. The participation costs for students from Programme Countries are **4,500 euro/year**, i.e. 9,000 euro for the two-year course.

2. The participation costs for students from Partner Countries are **9,000 euro/year**, i.e. 18,000 euro for the two-year course.

3. The participation costs include: tuition fee, administration and other costs related to the students' participation in the course (complementary training, supervision, tutoring, facilities etc.).

5. The participation costs do not include: travel costs and accommodation costs.

Art. 12 Scholarships, Fee Waivers and Grant
12.1 Erasmus Mundus Joint Master Degrees (EMJMD) scholarships

1. The EMJDM scholarship meets the following costs for each student: participation costs, travel and installation costs, subsistence costs.

2. Participation costs (tuition fees, the insurance scheme and other costs related to the students’ participation in the course) for the full duration of the course (two years): 9,000€ for students from Programme Countries and 18,000€ for students from Partner Countries.

3. Travel and installation costs (including mobility costs between host institutions during the course) and installation costs (to cover visa application, residence permits, temporary accommodation needs upon arrival etc.):
   - Students from Programme countries: 1,000€/year (only travel costs, no installation costs);
   - Students from Partner countries whose place of residence is less than 4,000 km from Venice, Italy): 2,000€/year of travel costs + 1,000€ of installation costs;
   - Students from Partner countries whose place of residence is more than 4,000 km from Venice, Italy): 3,000€/year of travel costs + 1,000€ of installation costs.

4. Travel cost: Students can use the EACEA “Distance calculator” available at the following link (http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm) in order to calculate the travel distances from the city of residence to the city of the coordinating institution (Venice, Italy), and to decide the distance band (unit cost) applicable to your scholarship. Please note that the place of residence should be proved on the basis of the provision of a residence certificate issued within 12 months before the submission deadline.

5. Subsistence costs: an allowance of 1,000€/month for a maximum of 24 months.

6. EMJMD scholarships cover the entire duration of the course (two years) and are awarded exclusively for a full-time enrolment in one of the course editions. Scholarship holders spending part of the EMJMD course in their country of residence are not entitled to benefit from the monthly subsistence allowance for this period.

7. The EMJMD programme does not foresee any restrictions for remunerated work outside the scholarship activities provided that:
   - it is in line with the national legislation of the country(ies) concerned (e.g. the visa or residence permit allows it, and the terms of the Student Agreement);
   - the scholarship holder can dedicate the necessary time and efforts to the EMJMD's mandatory activities in order to successfully complete the entire study programme within the agreed study duration.

8. The monthly subsistence allowance is not given to Partner Country scholarship holders for the EMJMD periods exceeding three months (indicatively the equivalent of 15 ECTS credits) spent in any Partner Country.

9. The monthly subsistence allowance can only be paid as from the month of arrival of the student at the first host institution and after formal enrolment to the course.

10. A scholarship can be suspended if the student has to temporarily leave the EMJMD course (following duly justified and well documented reasons, for example medical reasons and/or serious family reasons). In such a case the scholarship payment will be interrupted until the candidate is again physically present at the host institution and can actively continue pursuing the course activities.

11. The MIM programme entails a compulsory public thesis defense in Montpellier (France) in the month of September of the second course year, which is not covered by EMJMD scholarship.

12.2 Fee Waivers

1. The MIM Consortium can provide support to non-EMJMD scholarship holders, waiving part of the participation costs (travel costs and subsistence costs are not included in the amounts waived). The waivers will be awarded on the basis of merit. It is expected that up to 30% of the candidates who are selected under the terms of such provision will benefit from a waiver of at least 4,000 €/course (if Programme country students) and 8,000 €/course (if Partner country students), while the reduction for the other 70% of the candidates will be 2,000 €/course (if Programme country students) and 4,000€/course (if Partner country students). Each selected student will therefore pay only 5,000 €/course or 7,000 €/course (if Programme country student) and 10,000 €/course or 14,000 €/course (if Partner country student), depending on their score at evaluation stage.

12.3 Other Grants/Scholarships

1. Self-paying students who comply with the relevant requirements can apply to Erasmus + Learning Mobility of Individuals (LMI) between Programme countries.
2. Other grants may be awarded at national, regional or local level.

**Art. 13 Insurance**

1. EMJMD scholarship holders will be covered by a high-quality health and accident insurance service that complies with the requirements of the EACEA³.
2. Self-paying students will be covered by the third-party liability and accident insurance service of Ca' Foscari University. They may however choose to take the same insurance scheme of EMJMD scholarship holders (cost: approx. 500 euro/year).

**Art. 14 Data processing**

1. Personal information provided by candidates will be processed, on paper or in electronic form, in compliance with current legislation (Italian Legislative Decree 196/2003).
2. Candidates shall be guaranteed access to the records concerned, in accordance with Italian Law 241/1990 and subsequent amendments.
3. Personal information will be sent to the EACEA and may be used by other bodies involved in the management of EMJMD acting as stakeholders of the programme for facilitating the student access to the joint programme.

Venice, 3rd March 2015

The Rector
(Prof. Michele Bugliesi)

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